



OUR LADY OF PROMPT SUCCOR SCHOOL
420 21ST STREET
ALEXANDRIA, LA 71301

August 16, 2010

Dear Parents/Guardians:

Welcome to Our Lady of Prompt Succor School. Many of the questions you may have regarding OLPS school policies and procedures are addressed in our General School Policies Handbook located on our website www.promptsuccor.org. Please read through the handbook and familiarize yourself with its content.

Diocesan guidelines require that we keep on file a signed acknowledgement from our students and their parents/guardians stating that they have read the General School Policies Handbook. After you have read and reviewed the handbook with your child(ren), please sign and return this form to school by **Monday, August 30th**.

Feel free to contact us if you have any questions or concerns. Our partnership in providing an excellent educational experience for all of our students can only grow stronger with close communication between the school and the home.

POLICY AGREEMENT FORM

I have read the Our Lady of Prompt Succor School General School Policies Handbook with my child(ren). We understand the policies and procedures and are committed to upholding them.

Child(ren)'s Name(s)

Parent's Name (Print)

Parent's Signature

Date

OLPS SCHOOL IS GREEN

In an effort to conserve paper, we will continue to send the weekly packet handouts by email as attachments for you to view and print if necessary. These include memos from the office, the school calendar, Fall Festival updates, and reminders for eating out at Popeye's, Beef O'Brady, etc., Our intent is to keep everyone informed and actively participating in our events and fundraisers. Our goal is to do this by using less paper. We understand that not everyone has access to the Internet so printed copies of these handouts can be requested by contacting the school office at 487-1862.

Preferred email address: *(Please print clearly)* _____

Additional email address (if needed) _____