

INSTRUCTIONS AND GUIDELINES FOR OLPS STUDENT DROP-OFF AND PICK-UP

COVERED WALK BETWEEN MADONNA FIELD AND PLAYGROUND:

Mornings: Drop-off for students in grades PK-3, along with older siblings between 7:15 - 7:45 A.M.

- Do NOT line up on Elliott between Chester and 21st Street, instead line up on Elliott Street between Bolton Avenue and 21st Street and turn RIGHT onto 21st Street.
- When exiting the covered walk car line, do not turn left or right onto Chester. Follow the directions of the officer directing traffic.

Afternoons: PK through 4th graders, along with older siblings, may be picked up between 2:50 - 3:00 P.M. To alleviate traffic congestion on Elliott Street between 2:40 - 3:00, and upon request of the Alexandria Police Department, we are asking all those picking up early car riders by the covered walk to follow these guidelines:

- Do not line up prior to 2:30 P.M.
- Do NOT line up on Elliott between Chester and 21st Street, instead line up on Elliott Street between Bolton Avenue and 21st Street and turn RIGHT onto 21st Street.
- When you are in line to pick up your child, **do not block** any driveways or intersections; be aware of residents and allow them enough room to get in and out.
- Line up as close to the sidewalks as possible, so as not to impede the flow of other traffic.

GATE ON OLIVE STREET:

Mornings: closed

Afternoons: 5th & 6th graders, along with younger siblings, may be picked up from the Olive St. gate between 2:50 - 3:00 P.M.

- When exiting the Olive Street car line, do not turn right onto 21st Street – go straight.

OLINGER HALL COVERED WALK:

Mornings: Drop-off for students in grades 4-6, along with younger siblings.

Afternoons: closed

DOOR BY CAFETERIA IN FRONT OF THE SCHOOL ON 21ST STREET:

Mornings: **DROP-OFF FOR BUSES ONLY!**

- **No cars** should stop to drop off students in front of the school any time between 7:10 - 7:55 A.M. **except** at Olinger Hall.

Afternoons: Late car riders may be picked up from the cafeteria between 3:00 - 3:15 PM.

To alleviate traffic congestion on Olive Street between 2:45 - 3:05, we are asking all those picking up at 3:00 P.M. in the cafeteria to follow these guidelines:

- **No cars** should pull up on 21st Street before 2:55 PM.
- When getting in line, do NOT enter Olive Street from Chester Street.
- Enter Olive Street from Elliott Street by Craig's Cleaners (one block off of Bolton Avenue) and turn left onto 21st Street.

General guidelines:

- No students should enter school through the front door unless tardy.
- No students can be checked out through the office between 2:30 - 3:00 P.M.
- When you are in line to pick up your child, **do not block** any driveways or intersections; be aware of residents and allow them enough room to get in and out.
- Line up as close to the sidewalks as possible, so as not to impede the flow of other traffic.
- All children must be picked up on the same side of the street where the building is located and **on the passenger side** of the vehicle. No child will be allowed to cross the street to meet a vehicle.
- **Do not get out of your vehicle** to assist your child. School personnel will help the little ones get in.
- We have over 400 students who are car riders each day. We realize the car lines are long. However, for everyone's safety, you must remain in the car line. **No one may park and walk to get a child.**
- This is not a time to visit with teachers or other school personnel. If you have a question, call the school and leave a message. The teacher will call you back during his/her planning time.
- Please exit the car line **as soon as** your children are in the vehicle.

Let's all work together to keep our children safe.

☺ **God bless you for your patience and cooperation.** ☺